

Author Guidelines and Editorial Policies

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Focus and Scope

The Journal of Community Psychosocial Research (JCPR) provides an online open-access publication platform for researchers concerned with research, policy, and practice in improving psychosocial health and well-being.

Types of Evidence-Based and Scientific Research

The JCPR is committed to publishing high-quality research that aims to improve psychosocial health and well-being. We accept basic and applied research of the following types: Qualitative research, Quantitative research, Mixed-method research, Review studies, Book reviews, and Opinion papers.

Publication Frequency

The JCPR is dedicated to publishing approved manuscripts continuously throughout the year. Additional special issue volumes may also occur throughout the year.

For archiving and record-keeping purposes the JCPR will have three continuous volumes per year.

Peer Review Process

All submissions to the JCPR will go through a double-blind peer review process by at least two independent reviewers. The JCPR is committed to maintaining a fair and independent review process.

The JCPR is also committed to submitting manuscripts to independent reviewers who have the relevant knowledge and expertise regarding the applied and basic research.

The editorial board holds the right to the final decision for publication in the JCPR, based on recommendations from the independent reviewers.

Author Submission Guidelines

Submissions

All submissions can be submitted on the online platform or alternatively be sent to sent JCPR@nwu.ac.za.

Following the formatting requirements as set out below.

Two separate manuscripts must be submitted to the editorial office:

1. Full manuscript
2. Blinded manuscript (all identifiable information be omitted*)

*Please note that all identifying information must be omitted and information can not merely be redacted.

Formatting Requirements

Requirement	Description
Word limit	5000 – 7000 words (excluding the reference list).
Abstract	Maximum of 250 words
Main Text	Keywords: 3 -7
References	Please include all relevant sections
Tables, figures, and graphs	Style formatting following the latest APA referencing style edition. Style formatting by the latest APA referencing style edition.

The following headings should be used to guide authors while preparing their manuscripts.

Qualitative, Quantitative and Mixed-Method Manuscripts

- Abstract and Keywords
- Introduction, Conceptualisation, and Problem Statement
- Research question(s) and aim(s)
- Methods
- Research Approach
- Research Design
- Population, Sampling, and Recruitment
- Data Collection
- Data Analyses
- Trustworthiness/Rigour
- Ethical Considerations
- Results or Findings
- Discussion
- Recommendations and Limitations
- Conclusion
- Conflict of Interest
- Author contributions
- Acknowledgements
- References

Review and Meta-Analysis Manuscripts

- Abstract and Keywords
- Introduction, Conceptualisation, and Problem Statement
- Research Question(s) and Aim(s)
- Methods
- Research Design
- Search Procedures
- Data Appraisal/Risk of Bias Assessment
- Data Extraction
- Data Analysis
- Trustworthiness/Rigour
- Ethical Considerations
- Results or Findings
- Discussion
- Recommendations and Limitations Conclusion
- Conflict of Interest
- Author Contributions
- Acknowledgements
- References

Opinion Papers and Book Reviews

These works are limited to 1500 words. A detailed template for these types of submissions can also be found on the journal webpage.

Editorial Policies

Article Processing Charges (APC)

The article processing charges with the JCPR after final peer review and editorial board approval amount to \$100.

The JCPR does not charge any article submission fees, and authors will be notified after manuscript approval on payment requirements.

Language Policy

The JCPR invites authors to submit article manuscripts written in English. The JCPR does not require authors to language edit manuscripts, however authors are advised to ensure that adequate language use is used within manuscripts.

Open Access Policy

The JCPR is dedicated to the advancement of Open Access publishing and supports the publication of full-text research manuscripts.

Copyright and License Terms

JCPR publishes all articles under a Creative Commons Attribution 4.0 International Licence. This allows for others to distribute, remix, and build upon the published work, as long as the original author is credited for their contribution. For more information authors can follow the link provided. <https://creativecommons.org/licenses/by/4.0/>

DOI and CrossRef

The JCPR assigns a Digital Object Identifier (DOI) to each research article via Crossref. This allows for quick and easy identification of specific articles for citation and retrieval purposes. For more information authors can follow the link provided. <https://www.crossref.org/documentation/member-setup/>

Plagiarism Policy

The JCPR utilises plagiarism detection software, and all submitted manuscripts will be verified for originality.

Errata/Retractions

The JCPR is dedicated to scientific integrity. In the instance of scientific misconduct or minor or honest errors, inquiries may be directed to the editorial board.

Errata

In the instance of any errors, whether they be minor or honest mistakes, which do not diminish the scientific integrity of the published manuscripts, the editorial board holds the right to the final decision regarding the correction of published manuscripts.

Retractions

If there is evidence of scientific misconduct or an honest error that compromises the scientific integrity of a published manuscript, the editorial board will retract the paper and launch an official investigation. This will involve independent peer reviewers and the editorial board.

Once the investigation is complete, the editorial board will make the final decision on whether or not to republish the manuscript. Retracted manuscripts will not be reimbursed for the initial Article Processing Charges (APC).

Complaints

The JCPR is open to receiving complaints regarding the content, policies, and procedures of the journal. All complaints will follow a strict investigation procedure, and parties (based on the extent of the complaint) may be asked to substantiate the claim(s). Complaints are welcomed as they may increase the transparency, effectiveness, and scientific integrity of the journal. All complaints can be directed to the editor-in-chief.

Conflict of Interest

All and any possible conflicts of interest must be disclosed within all submitted manuscripts. This includes, but is not limited to, the personal or financial relationships, affiliations, or connections between authors and companies that may be related to the subject matter of their article and/or the publishing of an article.

Content: This disclosure is a requirement for the submission of a manuscript and is published in the article itself.

Confidentiality

All stakeholders associated with the JCPR are committed to the protection of any personal or identifiable information of authors, as per the Protection of Personal Information Act 4 of 2013 of the Republic of South Africa. The JCPR has implemented a strict data management policy that ensures that all personal and identifiable information is handled according to the principles of the Act.

